

Who to contact in the DANDRITE Admin. Support Team?

Who to contact?	Kathrine Hennings	Karen Bech-Pedersen	Susanne S. Sjøgaard	Maria T. Jensen	Aisha Rafique
Subject Research Group support e.g. visitors, contact person for new group members	AVP, SN, DK, KY, MD, PHJ, TT	PN, HP, MK & PA for Nissen	PROMEMO & PA for Nykjær		
Communication / outreach	News & events on web Internal comm. & meetings SoMe / Video	News & events on web Web design Newsletter Graphic designs	News & events on web PROMEMO & NeuroCampus related communication		
Events e.g. scientific events, social events, lectures & topical seminars	Event assistant Lectures & seminars	Event assistant	Event assistant	Event coordinator	Event assistant
HR e.g. employments, extensions	Groups/teams: KY, MD, PHJ, AN, TT Alumni network	Groups/teams: AVP, SN, DK, PN, HP, MK	PROMEMO related HR		
Management support				Budgets & Reports Strategy & coordination Business & Board meetings Annual wheel Student assistant coordination	Nordic EMBL spokesperson support
External collaborators e.g. clinical, biotech, medico, pharma					Coordinator
Fundraising e.g. for researchers, groups, DANDRITE Partnership					Fundraising support
Nordic EMBL Partnership	DANDRITE's admin. representative				Communication Officer Website Outreach SoMe / Twitter Graphics design